

SOUTHERN ALLEGHENIES WORKFORCE
DEVELOPMENT BOARD
MEETING
November 8, 2022
Hampton Inn, Altoona, also via Zoom

AGENDA

9:00 AM	Welcome and Call to Order	Jesper Nielsen, Chairperson
	Approval of Consent Agenda Items	Jesper Nielsen
	• Minutes from August 9, 2022* (pg. 1)	
	Executive Committee Actions*	
	• September 13, 2022 (pg. 9)	
	• October 11, 2022 (pg. 10)	
	Staff Report (pg. 11)	
	SAWDB Title II Update	Region's Adult Education Providers
	Director's Report	Susan Whisler, SAWDB Director
	• Review of Budget (pg. 16)	
	• Red/Green Report (pg. 17)	
	• Approval of 2023 Calendar* (pg. 19)	
	Review Young Adult Council Meeting	Sharon Clapper, Council Chair
	Startup Alleghenies and the Entrepreneurial Ecosystem	Deborah Prosser, Director of Business Development, SAP&DC
	One-Stop Operator Report	Bradley Burger, Lead OSO Representative
	Discussion Topic: Workforce Development Concerns in a Declining Population Environment	Bradley Burger
	Other Business	SAWDB Members
	Public Comment	Audience
	Adjournment*	Jesper Nielsen

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**SOUTHERN ALLEGHENIES
WORKFORCE DEVELOPMENT BOARD (SAWDB)
Quarterly Meeting
August 9, 2022
Hampton Inn, Altoona, PA**

MEETING MINUTES

Members in Attendance

Bob Kutz	BBCLC
Cory Sisto	IFC Services
Craig Schield	OVR
Debra Flori	Conemaugh Health System
Johanna Miller	REI
Julia Brulia	Gateway Travel Plaza
Keith Baker	BWPO
Renata Fenderson	ACPI Corp.
Robert Parsons	B&B Design Systems
Ron Aldom	Somerset County Chamber of Commerce
Rosalie Danchanko	Highlands Health
Sharon Clapper	Clapper Industries
Sherri Steward	NPC
Sonya Asure	Sourcere
Dr. Steve Nunez	Penn Highlands Community College

Non-Members in Attendance

Brad Burger	Goodwill of the Southern Alleghenies
Debbie Ankney	Tableland Services
Gwen Fisher	PA CareerLink® Blair/Bedford County
Jeff Dick	PA CareerLink® Cambria County
Judy Lutz	E & T
Lisa Phillips	Tableland Services
Nancy Smithbauer	UC
Sarah Helman	Goodwill of the Southern Alleghenies
Susan Whisler	SAP&DC
Steve Howsare	SAP&DC
Jennifer Sklodowski	SAP&DC
Jim Walker	SAP&DC
Renee Best	SAP&DC
Lisa Hann	Family Services, Inc.
Rob Wentz	LIT

CALL TO ORDER

Ms. Sharon Clapper called the meeting of the Southern Alleghenies Workforce Development Board (SAWDB) to order at 9:00 a.m. and welcomed those in attendance.

Ms. Clapper welcomed new board member Mr. Craig Schield, Acting Regional Director, from OVR.

APPROVAL OF MINUTES FROM MAY 10, 2022 MEETING

Ms. Sharon Clapper asked for a motion to approve the minutes from the May 10, 2022, SAWDB meeting. There were no other questions, concerns, or discussions regarding the minutes.

Mr. Bob Kutz entered a motion to approve the May 10, 2022, SAWDB meeting minutes as presented. Mr. Bob Parsons seconded the motion. The motion was carried.

EXECUTIVE COMMITTEE ACTIONS

The Executive Committee Actions from the June 14, 2022 and July 12, 2022 meetings were included on pages 10 and 11 of the meeting packet.

Mr. Bob Kutz entered a motion to approve the June 14, 2022 and July 12, 2022 Executive Committee Actions. Mr. Bob Parsons seconded the motion. The motion was carried.

STAFF REPORT

The Staff Report included in the meeting packet on page 12 provides updates on the reSTART Youth Reentry Initiative, Youth Monitoring Activities, Business-Education Partnership Grant, and Performance & Service Delivery-Related Statistics.

DIRECTOR'S REPORT

Red/Green Report

Ms. Susan Whisler reviewed the Red/Green Report on page 17 of the meeting packet and stated that it has been updated to include June expenditures as well as the new allocation that was awarded in May 2022 when provider contracts were extended to September 30th. The SAWDB is working with SAP&DC fiscal staff to revise this tool as it currently does not provide a clear picture of expenditures because it includes a 15-month allocation. The report will be modified to better reflect the expenditure levels over a 12-month period. The SAWDB is required to spend or obligate 80% of funding every year; failure to spend this money could result in a recapture of funds.

Ms. Whisler stated that in addition to measuring over all 80% requirements, providers are required to spend 20% of youth money in support of work experience for young people, and 75% of youth money must be dedicated to serving youth who have already exited from school. For PY21, providers met their required 80% expenditure levels. The second page of the Red/Green Report will also be modified to better reflect actual expenditures to allow for more accurate tracking.

Review & Approval of PY22 Budget

Ms. Whisler reviewed the Budget Summary Report noting that is the basic budget that was approved by the Board at the May 10th meeting and reflects more money than it did in May. The budget that was approved in May was the 1st increment budget; the SAWDB receives a small piece of Adult and DW money effective July 1st and the larger allocation is received on October 1st. This is the full budget and reflects the full allocation and total carryover funding, and it runs July 1, 2022 to June 30, 2023.

Ms. Whisler noted that Carryover from PY21 is funding that was not spent this previous year and is relied on heavily to help get through the first quarter. Even though there was a cut in excess of \$500,000, the SAWDB was able to direct considerable funding in support of training (classroom and OJT), fund the providers at the same levels as PY21 (though without funding for paid work experience for adults and dislocated workers), have ample funding for supportive services, and maintain a nice cushion in reserve. The carryover amount is over \$1.6 million, and the SAWDB is in a really strong financial position.

Ms. Whisler reviewed the budget line items in detail. There is significant funding set aside to help offset the costs of classroom training for individuals who want to receive additional education to improve their marketability. OJT has taken off more than other services and has surpassed in terms of expenditures. These are funds used to help offset the costs of an individual's wages by up to 50% while they are in a training program with an employer. Supportive Services are intended to help reduce barriers to employment. The PA CareerLink® Operating Costs are the costs to place staff within PA CareerLink® centers. Service Delivery is the largest line item as it covers Title I contracts. Reserve is funding used to create a cushion to ensure there are carryover funds for when the new program year starts. This budget lines up with the priorities of the Board and will be presented to the state before the end of the week.

Ms. Whisler reported that there is \$59,514 in Reserve for Adult, \$182,781 for Youth, and \$242,621 for DW. In addition to approval of the PY22 budget, she asked for the Board's authority to request from the PA Department of Labor & Industry a transfer of \$100,000 from DW to Adult. The Board has the ability to request a transfer of funds from Adult to Dislocated Worker.

Ms. Clapper reported that the youth component of the budget was reviewed at the Young Adult Council Meeting on August 3rd, and a lot of thought and work goes into the development of this budget. The Board has always been very prudent in making decisions regarding expenditures and has been very careful with the Reserve component. There has never been a time when the SAWDB had to close a PA CareerLink® center or had an interruption of services. She thanked Ms. Whisler and her staff for their hard work in preparing the budget. Ms. Whisler noted that Ms. Michele Uveges, SAP&DC Financial Analyst, does an outstanding job with fiscal management.

Ms. Clapper requested a motion to approve the budget as presented.

Mr. Keith Baker made a motion to approve the budget as presented. Mr. Craig Schield seconded the motion. The motion was carried.

Ms. Clapper requested a motion to move \$100,000 from Dislocated Worker to Adult; this transfer request will be made to the PA Department of Labor & Industry for approval.

Mr. Bob Kutz made a motion to transfer \$100,000 from Dislocated Worker to Adult. Mr. Keith Baker seconded the motion. The motion was carried.

Request to Support Fulton Career Fair

Ms. Whisler reported that the SAWDB received a request for \$500 to support the Fulton Career Fair on October 26th at the McConnellsburg Legion. There is ample money available to cover this request if the Board wishes to provide support.

Ms. Clapper requested a motion to approve the \$500 sponsorship for the Fulton Career Fair.

Mr. Bob Parsons made a motion to approve the \$500 sponsorship for the Fulton Career Fair on October 26th. Ms. Julia Brulia seconded the motion. The motion was carried.

Request to Support Blair County Career Fair

Ms. Whisler reported that the SAWDB received a request for \$500 from leadership at the PA CareerLink® Blair to support a career fair scheduled for October 5th at the Jaffa Shrine, Altoona. There is ample money available to cover this request if the board wishes to provide support.

Ms. Clapper requested a motion to approve the \$500 sponsorship for the Blair County Career Fair.

Mr. Bob Parsons made a motion to approve the \$500 sponsorship for the Blair County Career Fair on October 5th. Ms. Julia Brulia seconded the motion. The motion was carried.

Approval of PY2022 and PY2023 Performance Levels

Ms. Whisler referred to the PY22 & PY23 Performance Level handout and reported that every two years the SAWDB must go through the negotiation process to set the performance levels for Title I services for Adult, DW, and Youth. The Center for Workforce Information and Analysis shares a significant amount of statistical information regarding performance, with the expectation that each year our goal is raised to demonstrate continuous improvement. The Performance Levels chart reflects our PA levels, PY21 levels achieved, and PY22 and PY23 estimates to begin the negotiation process with the state. If a workforce board fails to meet any of their performance levels two years in row, the governor has the ability to dissolve the board and create a new one. The requirement is to meet at least 90% of the negotiated levels.

Ms. Rosalie Danchanko made a motion to approve the PY 22 and PY 23 Performance Levels as stated. Ms. Julia Brulia seconded the motion. The motion was carried.

YOUNG ADULT COUNCIL MEETING ACTIONS

Ms. Clapper reviewed some highlights and discussions that took place during the August 3, 2022 Young Adult Council meeting:

- Ms. Angie Richard from Croyle-Nielsen Therapeutic Associates, Inc. presented on the topic of Youth and Mental Health: Change and Resilience. There were many important points presented to the council. They are still seeing a lot of issues and individuals with anxiety.
- Providers gave an overview of performance for the BEP Grant that was completed. There were 3,277 students served during the BEP III Grant. This grant affords us the opportunity to do large scale activities and to encompass a population of students who might not have the opportunity to participate in some of the activities.
- The success of the summer program was discussed. Ms. Jen Sklodowski shared that regarding monitoring, the providers gave all of the information requested and files were perfect with no findings. She visited many work sites and spoke to the kids. The kids were enjoying their experience.

Mr. Jim Walker stated that getting the opportunity to work with youth is very rewarding. He considers this program more of an experience than a program due to the short nature

it. The program serves young adults between the ages of 16 to 24 who have limited to no work experience. The participants are always courteous when they go to a work site. It is a remarkable program, and he thanked all who make this program possible.

- The SAWDB's financial picture was reviewed.
- A discussion was held on whether the needs of youth are being met and if the needed services are being provided. This will be an ongoing discussion.

Ms. Sonya Assure questioned how students learn about the program. Ms. Sklodowski stated that providers do recruiting within the school districts in addition to posting on social media. Students can go to PA CareerLink® centers anytime to sign up, but there are eligibility requirements.

ONE-STOP OPERATOR UPDATE

Mr. Brad Burger reported that they are looking at how to perform outreach to get more people interacting with the PA CareerLink® system. There is foot traffic coming into the centers, but individuals do not always become a customer. They are trying to help with the conversion of becoming a customer and are looking in the digital space. The state system is called CWDS system, and there are individuals using the system but not utilizing services. The PA CareerLink® staff is trying to convert these individuals to actual customers by doing direct outreach to them. The challenge now becomes how to put this information into a system to follow up at a future date in the event something has changed, and they want to become a customer. As the amount of follow ups continue to grow, how can this be resourced both in technology and in human resources to make sure that we are getting the value out of the effort being put forth. Mr. Burger will continue to provide updates on this undertaking.

Mr. Schield noted that with technology constantly changing people want to look at information online and improvement is needed so that phones can be used to capture the information. We need to capture those people who are just using phones for gathering information. Ms. Whisler shared that the Board made an investment to purchase portable scanners, portable printers, and laptops so providers can provide services on the road. Mr. Keith Baker stated that at the next BWPO management meeting he will address the need for a CWDS phone app and will report back to the Board on the outcome.

DISCUSSION TOPIC: THE CHANGING NATURE OF SERVING YOUNG PEOPLE AND THE SUMMER WORK EXPERIENCE PROGRAM

Ms. Clapper introduced Ms. Lisa Hann, Executive Director of Family Services Incorporated, and Mr. Rob Z, founder of LIT Life Coaching, and they will be sharing information on their services and what they are seeing as they work with young people.

- Ms. Hann shared information on some of the things they have been seeing with the youth they are serving:
 - It is more important than ever for youth to have a trusted connection; someone who is nonjudgmental and a role model. Kids need someone to guide them as they are not getting this at home.
 - They are seeing more parents who have drug addictions or arrests. Some of the parents are just stressed, have daycare issues, or are not making enough income.
 - Kids are addicted to their technology/phones.
 - There has been an increase in the dropout rate last year; kids chose to drop out or home school.

- There has been an increase in health issues and internet bullying as a result of being online all the time.
 - Some kids enjoyed isolation and getting back to in-school learning has been difficult; kids liked staying behind masks because there was some feeling of safety.
 - Kids have a lack of life skills; the Teen Center helps to teach basic life skills so the kids can get back into school and the workforce.
 - Healthy Blair County Coalition – one of the highest concerns in the Community Assessment was the over attachment to technology as well as stress, anxiety, depression, bullying, and lack of youth activities.
 - The Teen Center serves ages 12 through 18; Ms. Hann spoke of the opportunities available.
 - They worked with the Altoona School District to send kids to the Teen Shelter to do their laundry. For some of these kids, their school attendance improved.
 - They serve about 35 to 40 kids walking in during the week; since September they have served 20 kids in the shelter who can stay for up to 21 days there.
 - The center offers a kid's clothing closet, provides meals and personal hygiene items.
- Rob Z provided information on needs in the workforce for Generation Z. Points of interest that were discussed:
 - LIT stands for lead, impact, and transform. The idea of Rob's coaching platform is to help people become leaders. He mentors students through various organizations.
 - Youth in this generation really crave relationships with employers and want more of a connection. They desire more of a connection than previous generations.
 - Intentional Relationship Building – for Gen Z to respect authority they need to have relationships because they can be so disconnected due to technology/screen time.
 - They need a cause and a purpose; youth want to connect and understand.
 - They want something they can stand for, have passion for, and to have a connection with the people they work with.
 - Gen Z want to be brought into the vision of the business.
 - They need a workforce that will give them meaning.
 - Millennials and boomers worked because they had to, Gen Z is different. They desire personal responsibility but are not being taught this. They do not want to have to go do anything; they want a reason.
 - Gen Z is much more sensitive than other generations. They are the most medicated generation ever and are very open about talking about mental health issues.
 - They are prone to seek help and look for organizations to provide help.

Rob shared that an event will be held at the Blair County Convention Center on October 14th from 9 to 12: From A to Gen Z, How to Communicate With and Train the Next Generation. The event is intended to help people connect, help people understand Gen Z better, how hire to hire and work with them, and help for parents to communicate better with them.

Discussion centered on Gen Z participating in community organizations and their commitment to employment. They are more comfortable in groups geared toward service, connection, and something with a purpose. Regarding commitment and remaining at a job, it comes down to the relationships and if a mentorship/friendship is built. If a relationship is built and they feel valued, they are more likely to stay. Ms.

Johanna Miller spoke of REI's Engage Survey and noted that Gen Z is the most engaged generation. There is now more being done around Gen Z specifically as Gen Z is in the workforce.

Mr. Schield noted that over the years a lot of organizations had softball teams or relationship building through different events in their companies; we do not seem to be offering this anymore. It might be good for these types of events to be brought back to help build some of the relationships. Discussion centered on different types of team building events being held at companies.

- WIOA Title I Providers shared an overview of their 2022 Summer Work Experience Programs.
 - Ms. Sarah Helman provided highlights from Goodwill's summer program:
 - Regarding recruitment, this year Goodwill started from the beginning with youth's IEP to encourage them to enroll out of high school into the out-of-school youth program which resulted in a larger enrollment. There were more college referrals received this year.
 - Employer referrals – they had many employers not able to find employees on their own; Goodwill was able to find several to meet their needs.
 - Social media platforms – a campaign was started with The YaZo Group, Facebook posts are very popular, a strong community flyer campaign was started for staff to post on community boards.
 - Goodwill had some trouble with secondary school referrals due to the pandemic as their focus was more on curriculum and getting kids reacclimated. They did receive referrals from OVR Counselors and Transition Counselors within the school districts but were a little lower than in the past.
 - There were 63 young adults served across the area: 16 in Bedford County, 21 in Blair County, 26 in Cambria County.
 - Goodwill saw an uptick in foot traffic of out-of-school youth.
 - The Professional Development process was reviewed.
 - County worksite participation information was shared.
 - Ms. Judy Lutz shared highlights from E & T's summer program in Fulton and Huntingdon Counties:
 - E & T is currently serving 34 young adults. They started with four days of classes teaching job readiness skills as well as occupational exploration. More guest speakers were added this year. Upon completion of the class sessions, they were able to place young people at 28 businesses across two counties.
 - E & T got more youth this summer with additional challenges such as disabilities or transportation issues. The career counseling and supportive services of this program have really been a boost to those individuals.
 - They were able to place young adults in jobs closely related to their career aspiration or close to their homes. The participants have reported being very happy with the opportunities being provided to them this year.
 - There were five new employers in Huntingdon County and a few in Fulton County.

- In past years E & T held an end of summer picnic for participants, but this year they tried something different. They bused participants to a leadership event on July 29th at Spring Ridge Farms. After the event, they went to a local fire hall for lunch and presented participants with a completion certificate.
 - To address the changing nature of serving youth, E & T increased their marketing through platforms such as Facebook, TikTok, Twitter, as well as the traditional methods.
 - The additional monetary incentives have been helpful to keep participants engaged. Supportive Services has also been very important, especially for work attire.
- Ms. Lisa Phillips provided a summary of Tableland's Young Adult Employment & Training Program:
- As a region they are focused on regionalization and sharing best practices.
 - The training program provides young adults between ages 14 to 24 the opportunity to explore career pathways, earn money, and create their own professional networks.
 - Work experience is being provided to young adults while also helping them to become prepared for the workforce through different types of things such as Foundational Training. This training is approximately 22 hours of different types of training. Leadership development opportunities are also integrated into this training.
 - They typically serve about 25 young adults in the summer program. During the pandemic there was an abundance of young adults in the summer program, those numbers have since dropped to pre-covid numbers.
 - Tableland provides a specialized and personalized orientation process for each person. Ms. Phillips reviewed the orientation process.
 - Summer crew worksites this year: Central City Recreation Park, Addison Cemetery, St. Francis in the Fields, Garden at Tableland.
 - Ms. Phillips shared what Tableland is doing differently this year: remote interviewing, traveling to meet customers if no transportation is available, remote assessments, using printers and scanners to serve customers remotely.

OTHER BUSINESS

None

PUBLIC COMMENT

None

NEXT SAWDB MEETING

The next meeting of the Southern Alleghenies Workforce Development Board is scheduled for November 8, 2022 at the Hampton Inn, Altoona beginning at 9:00 a.m.

ADJOURNMENT

Mr. Bob Parsons made a motion to adjourn. Mr. Keith Baker seconded the motion. The meeting adjourned at 11:05 a.m.

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
Tuesday, September 13, 2022
Southern Alleghenies Planning and Development Commission, also available via Zoom
Meeting Platform
Altoona, Pennsylvania**

ACTION SUMMARY

Following are the major actions taken by the SAWDB Executive Committee at its regular meeting held on September 13, 2022, at the Southern Alleghenies Planning & Development Commission office, participation via Zoom as well.

1. Approved the minutes of the SAWDB Executive Committee meeting held on July 12, 2022, as presented. Motion was made by Ms. Sharon Clapper and seconded by Mr. Keith Baker. The motion passed with unanimous approval.

2. Motion to approve the \$500 sponsorship for the Huntingdon Career Fair to be held on October 20, 2022, was made by Mr. Keith Baker and seconded by Ms. Sharon Clapper. The motion passed with unanimous approval.

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
Tuesday, October 11, 2022
Southern Alleghenies Planning and Development Commission, also available via Zoom
Meeting Platform
Altoona, Pennsylvania**

ACTION SUMMARY

Following are the major actions taken by the SAWDB Executive Committee at its regular meeting held on October 11, 2022, at the Southern Alleghenies Planning & Development Commission office, participation via Zoom as well.

1. Approved the minutes of the SAWDB Executive Committee meeting held on September 13, 2022, as presented. Motion was made by Ms. Julia Brulia and seconded by Mr. Dave Mrozowski. The motion passed with unanimous approval.

Southern Alleghenies Workforce Development Board (SAWDB)
Staff Report
November 8, 2022

Part I: Updates

➤ **Business-Education Partnership Grant (BEP) Update**

Activities for the BEP quarter beginning in July of 2022 and ending in September 2022 were largely centered around the ongoing STEM initiative with a total of 192 students (grades 5-9) and 2 parents taking part in camp learning labs and tech talks provided by our providers and community partners. Students were given the opportunity to explore the benefits and flexibility of pursuing STEM careers while spending time identifying interests within the science field. The Tech Talks focused on resume building and LinkedIn. Discussion was centered around the technology behind the website, high priority occupations and labor market information. An event presented by a local engineering company touched on how STEM concepts are being used within the engineering field. Non-traditional female roles were discussed and encouraged.

➤ **PY21 Southern Alleghenies Workforce Development Board Compliance and Oversight and Local Area Fiscal and Procurement Analysis and Review**

Each year the PA Department of Labor and Industry conducts comprehensive monitoring of the SAWDB and region. The results of the latest monitoring are below:

- Procurement and Subcontracts- No findings or concerns- Promising Practice Identified
- Board Policies and Agreements- No findings or concerns
- Service Delivery- Data entry issues identified, opportunities for improvement in completion of Individual Employment Plans (IEP)- training to be rolled out
- Sunshine Act- No findings or concerns
- Board Administrative Functions- No findings or concerns
- Performance- No findings or concerns
- Fiscal Integrity- update of Accounting Policies Manual to state payee must not be so-signatory on same check. (Commission uses ACH so no signatures required)
- Schedule Review of Local Fiscal Policies- No findings or concerns
- Statement of Financial Interests Forms- Recommend fiscal staff signing forms.
- Audit Requirements- No findings or concerns
- One-Stop Operator- No findings or concerns
- Covid-19 National Dislocated Worker Grant- No findings or concerns

The SAWDB and fiscal agent staff met with monitors to discuss the review. Overall, pleased with the results. We will be rolling out training to the PA CareerLink® staff to cover IEP completion and data entry.

FISCAL AGENT

➤ **Budget/Expenditure Report**

Red/Green report included with the meeting packet.

Part II: Performance & Service Delivery-Related Statistics

➤ **Rapid Response Activities**

Activities for the period July through September 2022:

County	Company	Number Affected	Date of Contact	Trade Certified	Closure
Blair	Gardner's Candies*	0*	7/2022	No	Yes
	Prophet's Melt Shop	4	7/2022	No	Yes
	Fat Daddy's BBQ**	0**	8/2022	No	No
	Delta Health Tech/Alayacare	2	9/2022	No	No
	HalenHardy LLC	4	9/2022	No	No
Cambria	Hanging Gardens	13	7/2022	No	No
	Altmeyer's	2	7/2022	No	Yes
	Allison's Caring Koalas	18	9/2022	No	Yes
Huntingdon	UPMC Huntingdon Family Practice	12	7/2022	No	Yes
	Laney Feed Mill	6	8/2022	No	Yes
	Acco Brands***	60***	9/2022	No	No
	Ilera Health Care	14	9/2022	No	No
Somerset	In Touch Hospice@UPMC Somerset****	0****	7/2022	No	Yes
	Devilbiss Healthcare	20	9/2022	No	No

*Employees transferred to Tyrone operations

**Business sold but will remain operational

***Typical cycle- recalls have begun

****All workers transferred to another unit

➤ **Individual Training Accounts**

Training requests supported from July through September 2022:

Customer Group	# of ITAs	Award
Adult	8	\$37,596.00
Dislocated Worker	3	\$12,802.00
Youth	7	\$32,446.00
Total	18	\$82,844.00

➤ **WIOA Exiter Outcome Information**

Customers who have exited from the system with employment for the period July through September 2022:

County	Adult	DW	Youth	Total
Bedford	4	3	1	8
Blair	14	11	5	30
Cambria	7	7	10	24
Huntingdon	4	2	6	12
Somerset	5	---	1	6
Total	34	23	23	80

➤ **WIOA Title I Registered Active Customers**

WIOA Title I active registered customers for the region for the period July through September 2022:

County/Provider	Adults	DW	Youth
Bedford (GSA)	29	19	16
Blair (GSA)	65	44	29
Cambria (GSA)	67	51	54
Fulton (E & T)	3	1	7
Huntingdon (E & T)	16	11	31
Somerset (Tableland)	25	4	28
Region	205	130	165

➤ **WIOA Title I New Customers**

WIOA Title I New registered customers for the region for the period July through September 2022:

County/Provider	Adults	DW	Youth
Bedford (GSA)	7	1	2
Blair (GSA)	9	1	4
Cambria (GSA)	25	25	8
Fulton (E & T)	1	---	-
Huntingdon (E & T)	3	1	4
Somerset (Tableland)	10	2	9
Region	55	30	27

➤ **Trade Adjustment Act (TAA) Update**

WIOA TAA Report for July through September 2022. This represents the number of occupational skills training contracts and their dollar value for individuals utilizing TAA-funded training:

CareerLink	# Contracts	Amount Obligated This Quarter	Amt. Obligated YTD 7/1/21 to 6/30/22
Bedford	----	----	----
Blair	---	----	\$6,902.40
Cambria	---	----	----
Fulton*	---	----	----
Huntingdon	---	----	----
Somerset	---	----	----
Total	---	----	----

*Fulton contracts are normally included in the Huntingdon numbers since the Fulton facility is not a full PA CareerLink.

➤ **On-the-Job Training (OJT) Update**

OJT contracts issued from July through September 2022:

Provider	Employer	Number of Trainees	Funding Source	Hourly Wage Range
GWSA	Mission Critical Solutions	1	Adult	\$28.85
GWSA	New Specialty Lift	1	Adult	\$15.00
GWSA	Kirsch Heating	1	Youth	\$13.75
GWSA	Martin Oil	1	Trade	\$20.00
GWSA	Smithmyer Plumbing & Heat	1	Trade	\$14.37
GWSA	Aerial Communications	1	Youth	\$14.50
TSI	Somerset Welding	1	DW	\$18.00

➤ **WIOA Title I Performance Data—Performance Levels for Quarter 4 PY 21**

BOLD- met or exceeded the standard

	Negotiated Levels	SAWDA Attained Levels
Adult		
Employment (Second Quarter after Exit)	70%	63.5%
Employment (Fourth Quarter after Exit)	69%	63%
Median Earnings (Second Quarter after Exit)	\$4,800	\$5,787
Credential Attainment Rate	56%	79.5%
Measurable Skill Gains	25%	64.8%
Effectiveness in Serving Employers		
Dislocated Workers		
Employment (Second Quarter after Exit)	82%	81.5%
Employment (Fourth Quarter after Exit)	81%	77%
Median Earnings (Second Quarter after Exit)	\$6,650	\$8,417
Credential Attainment Rate	55%	65.5%
Measurable Skill Gains	20%	72%
Effectiveness in Serving Employers		
Youth		
Employment (Second Quarter after Exit)	69%	71%
Employment (Fourth Quarter after Exit)	67%	69.4%
Median Earnings (Second Quarter after Exit)	\$3,000	\$3,372
Credential Attainment Rate	48%	37.8%
Measurable Skill Gains	28%	64.8%
Effectiveness in Serving Employers		

WIOA TITLE I OUTCOMES

County	# Place in Unsubsidized Employment	Wage	# Placed in Subsidized Employment*	Wage*	# Receiving ITAs	Adult Credentials	DW Credentials	Youth Credentials	# Electing to Discontinue Services
Bedford	8	\$15.97	3	\$19.67	3	0	3	0	0
Blair	32	\$15.92	8	\$12.31	6	2	8	1	1
Cambria	22	\$17.97	8	\$11.92	2	1	2	1	1
Fulton	5	\$14.81	6	\$10.17	0	1	0	0	0
Huntingdon	10	\$13.51	18	\$10.50	2	1	2	1	0
Somerset	5	\$14.40	12	\$12.25	1	0	0	4	0
Total	82		55		14	5	15	7	1

This information was taken directly from the Quarterly Reports (July through September 2022) submitted by the WIOA Title I subcontractors.

*May include youth placed in subsidized work experience at average wage of \$10.00 per hour.

**Southern Alleghenies Workforce Development Area
Budget Summary**

For The Year Ending June 30, 2023

	ADULT	YOUTH	DISLOCATED WORKER	RAPID RESPONSE	TANF	TOTAL FUNDING
SA100 SOUTHERN ALLEGHENIES PY22	\$ 1,042,371.61	\$ 986,163.87	\$ 1,047,176.71	\$ -	\$ 884,450.00	\$ 3,960,162.19
CARRYOVER FROM PY21	\$ 282,770.31	\$ 566,684.81	\$ 696,059.46	\$ 42,391.00	\$ 109,180.91	\$ 1,697,086.49
TRANSFER	\$ 100,000.00	\$ -	\$ (100,000.00)	\$ -	\$ -	\$ -
FUNDING AVAILABLE	\$ 1,425,141.92	\$ 1,552,848.68	\$ 1,643,236.17	\$ 42,391.00	\$ 993,630.91	\$ 5,657,248.68

	ADULT	YOUTH	DISLOCATED WORKER	RAPID RESPONSE	TANF	TOTAL FUNDING	% of Total
Administration at 10% of award	\$ 134,857.61	\$ 98,616.39	\$ 184,908.97	\$ -	\$ 38,500.00	\$ 456,882.97	8.08%
Training	\$ 75,000.00	\$ 75,000.00	\$ 60,000.00	\$ 42,391.00	\$ -	\$ 252,391.00	4.46%
PY 21 Training Obligations	\$ -	\$ 14,006.88	\$ 2,600.00	\$ -	\$ -	\$ 16,606.88	0.29%
OJT	\$ 175,000.00	\$ 65,000.00	\$ 200,000.00	\$ -	\$ -	\$ 440,000.00	7.78%
PY21 OJT Obligations	\$ 36,027.35	\$ 3,483.00	\$ 21,830.87	\$ -	\$ -	\$ 61,341.22	1.08%
Supportive Services	\$ 9,000.00	\$ 18,000.00	\$ 15,000.00	\$ -	\$ -	\$ 42,000.00	0.74%
Industry Cluster Research Consortium	\$ 3,333.00	\$ 3,334.00	\$ 3,333.00	\$ -	\$ -	\$ 10,000.00	0.18%
CareerLink Operating Costs*	\$ 116,210.00	\$ 84,517.00	\$ 116,210.00	\$ -	\$ 35,215.00	\$ 352,152.00	6.22%
Service Delivery	\$ 768,330.00	\$ 1,007,410.00	\$ 886,032.00	\$ -	\$ 919,915.91	\$ 3,581,687.91	63.31%
WorkKeys License & Assessments	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ 300.00	0.01%
North Star Assessments	\$ 600.00	\$ 600.00	\$ 600.00	\$ -	\$ -	\$ 1,800.00	0.03%
Reserve	\$ 106,683.96	\$ 182,781.41	\$ 152,621.33	\$ -	\$ -	\$ 442,086.70	7.81%
Total	\$ 1,425,141.92	\$ 1,552,848.68	\$ 1,643,236.17	\$ 42,391.00	\$ 993,630.91	\$ 5,657,248.68	99.99%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Bedford/Blair/Cambria CareerLink	\$ 78,131.00	\$ 56,823.00	\$ 78,131.00	\$ -	\$ 23,676.00	\$ 236,761.00
Huntingdon CareerLink	\$ 24,732.00	\$ 17,987.00	\$ 24,732.00	\$ -	\$ 7,495.00	\$ 74,946.00
Somerset CareerLink	\$ 13,347.00	\$ 9,707.00	\$ 13,347.00	\$ -	\$ 4,044.00	\$ 40,445.00
Total CareerLink	\$ 116,210.00	\$ 84,517.00	\$ 116,210.00	\$ -	\$ 35,215.00	\$ 352,152.00

PY22 TITLE I PROVIDER QUARTERLY EXPENDITURE RATES
AS MEASURED AGAINST 80% EXPENDITURE REQUIREMENT

Provider/Fund	Budget	Exp July	Exp Aug	Exp Sept	Monthly Targets			Quarterly Targets			Exp June	Cumul. YTD	Available	90% Target	% of Goal Spent
					Exp Oct	Exp Nov	Exp Dec	QTR Target	QTR Target	QTR Target					
Adult															
Goodwill	\$ 424,876	32,591	42,159	56,983	YES										
E&T, Inc	\$ 169,263	6,721	15,866	12,509	YES										
Tableland	\$ 117,029	2,820	1,818	3,179	NO										
Total	\$ 711,168	\$ 42,132	\$ 59,843	\$ 71,681	YES	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
DW															
Goodwill	\$ 482,081	27,946	36,421	40,001	YES										
E&T, Inc	\$ 260,255	19,109	25,090	18,829	YES										
Tableland	\$ 100,142	10,599	12,077	15,912	YES										
Total	\$ 902,478	\$ 56,653	\$ 73,588	\$ 74,742	YES	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Youth															
Goodwill	\$ 525,625	56,015	61,216	45,382	YES										
E&T, Inc	\$ 282,123	20,868	26,280	13,378	YES										
Tableland	\$ 211,838	8,591	11,064	14,508	NO										
Total	\$ 999,486	\$ 87,594	\$ 98,560	\$ 73,268	YES	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL WIA	\$ 2,513,132	\$ 468,379	\$ 221,991	\$ 219,792		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

PY21 TITLE I PROVIDER QUARTERLY EXPENDITURE RATES
AS MEASURED AGAINST 20% & 75% WIOA EXPENDITURE REQUIREMENTS

ON TARGET

SHORTFALL

WIOA YTH - Quarterly Targets	WIOA YTH - Work Exp. (20%)	WIOA YTH - OSY (75%)
Goodwill	\$ 26,276	\$ 98,536
E&T	\$ 13,196	\$ 49,148
Tableland	\$ 10,592	\$ 39,720
Fund Total	\$ 49,974	\$ 187,404

WIOA YTH - Monthly Targets	WIOA YTH - Work Exp. (20%)	WIOA YTH - OSY (75%)
Goodwill	\$ 8,759	\$ 32,845
E&T	\$ 4,369	\$ 15,383
Tableland	\$ 3,531	\$ 13,240
Fund Total	\$ 16,659	\$ 62,468

Provider/Fund	WIOA Youth Budget	Exp July	Exp Aug	Exp Sept	QTR Target	Exp Oct	Exp Nov	Exp Dec	QTR Target	Exp Jan	Exp Feb	Exp March	QTR Target	Exp Apr	Exp May	Exp June	Cumm. YTD	Available	20% Target	75% Target	% of Budget Spent	% of Goal Spent	
WIOA YTH - Work Exp																							
Goodwill	\$ 525,525	27,345	16,871	6,736	YES	-	-	-	NO	-	-	-	NO	-	-	-	\$ 52,852	\$ 472,573	\$ 105,105	\$ 105,105	10.06%	50.38%	
E&T, Inc	\$ 262,123	6,024	12,791	13,566	YES	-	-	-	NO	-	-	-	NO	-	-	-	\$ 34,381	\$ 227,742	\$ 52,425	\$ 52,425	13.12%	65.58%	
Tableland	\$ 211,838	1879.02	5,209	8,174	YES	-	-	-	NO	-	-	-	NO	-	-	-	\$ 15,352	\$ 198,476	\$ 42,368	\$ 42,368	7.25%	36.26%	
Total WIOA Youth	\$ 999,486	\$ 35,369	\$ 35,871	\$ 28,476	YES	\$ -	\$ -	\$ -	NO	\$ -	\$ -	\$ -	NO	\$ -	\$ -	\$ -	\$ 100,716	\$ 886,791	\$ 199,937	\$ 199,937	10.08%	50.38%	

Provider/Fund	WIOA Youth Budget	Exp July	Exp Aug	Exp Sept	QTR Target	Exp Oct	Exp Nov	Exp Dec	QTR Target	Exp Jan	Exp Feb	Exp March	QTR Target	Exp Apr	Exp May	Exp June	Cumm. YTD	Available	20% Target	75% Target	% of Budget Spent	% of Goal Spent	
WIOA YTH - OSY																							
Goodwill	\$ 525,525	68,013	51,215	45,081	YES	-	-	-	NO	-	-	-	NO	-	-	-	\$ 154,309	\$ 371,216	\$ 394,144	\$ 394,144	28.36%	39.15%	
E&T, Inc	\$ 262,123	20,968	26,280	13,378	YES	-	-	-	NO	-	-	-	NO	-	-	-	\$ 60,646	\$ 201,477	\$ 196,592	\$ 196,592	23.14%	30.85%	
Tableland	\$ 211,838	8,691	11,064	14,609	NO	-	-	-	NO	-	-	-	NO	-	-	-	\$ 34,254	\$ 177,574	\$ 158,876	\$ 158,876	16.17%	21.57%	
Total WIOA Youth	\$ 999,486	\$ 87,592	\$ 88,559	\$ 73,068	YES	\$ -	\$ -	\$ -	NO	\$ -	\$ -	\$ -	NO	\$ -	\$ -	\$ -	\$ 249,219	\$ 750,267	\$ 749,815	\$ 749,815	24.53%	33.25%	

Southern Alleghenies Workforce Development Board
2023 Workforce Meeting Schedule

Board/Committee	Date/Time/Location	
Workforce Development Board	2/14/23	9am Hampton Inn, Altoona
	5/9/23	9am Somerset Country Club
	8/8/23	9am Hampton Inn, Altoona
	11/14/23	9am Hampton Inn, Altoona
Executive Committee:	1/10/23	10am Commission Office
	3/14/23	10am Commission Office
	4/11/23	10am Commission Office
	6/13/23	10am Commission Office
	7/11/23	10am Commission Office
	9/12/23	10am Commission Office
	10/10/23	10am Commission Office
	12/12/23	10am Commission Office
Young Adult Council:	2/1/23	10am Commission Office
	5/4/23	10am Commission Office
	8/2/23	10am Commission Office
	11/1/23	10am Commission Office

A Zoom link will be provided for meetings as well